

WHIRLEY OUT OF SCHOOL CLUB

General information

- All children attending Whirley Primary School can come along to the Club.
- The Club will always take care to provide children with their own special need requirements.
- The emphasis of the Club is on children's enjoyment. All kinds of play for children are provided for this purpose.
- Snacks are given both for the morning and afternoon sessions. We encourage healthy but enjoyable snacks. e.g. fruit kebabs, pita bread, vegetable dips, toasted treats, etc.

Times

Morning sessions.

7.30 a.m. to 9.00 a.m. (we can offer earlier sessions if booked in advance)

Afternoon sessions.

3.30 p.m. to 6.00 p.m.

Prices

Morning **£4.30** per session

Afternoon **£7.50** per session

Note – If afternoon sessions are booked in advance for the full week then a special rate of **£36.00** is given.

Behaviour Statement

The Club encourages and promotes acceptable behaviour and respect for others. Parental support would be appreciated to help the Club achieve this.

We use a consistent and positive approach based on mutual respect between adults and children.

Club staff will help children to talk about and sort out their differences in a positive way. We use praise and encouragement to achieve this approach.

Club staff will investigate any allegations of bullying within the Club and parents will be advised of any incidents of this kind in order to stop any further bullying incidents. Continual bullying will result in the child being excluded from the Club.

Special Needs Statement

Children with special needs have the right to be included and for their needs to be met. This may involve the adaptation of activities. Staff and parents of children with special needs, along with any other relevant parties, will work together to ensure, wherever possible, access to premises, facilities and activities of the Club. All information relating to children with special needs will be treated as strictly confidential.

Complaints procedure

If there is any cause for complain, your grievance should be directed to the Club Manager, Alycia Sutton.

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PERMISSION CONSENT FORM

- I agree that photographs of my child/children may be taken for display at the Club. YES / NO
- I agree that my child/children will be given sun protection if it is considered necessary. YES / NO
- I agree to my child / children being driven by the Manager of the Club for day trips (prior notice will be given) or in the event of an emergency (parents will be advised by telephone message).
YES / NO

.....Date.....
Parent / Guardian

WHIRLEY OUT OF SCHOOL CLUB

| | |
|---|-------|
| NAME | D.O.B |
| Address | |
| Parents | |
| Emergency Tel | |
| Other people that may collect or other emergency collector and telephone number | |
| Doctors | |
| Medical Conditions | |
| Allergies | |
| Dislikes | |
| Additional Information | |

WHIRLEY OUT OF SCHOOL CLUB

TERMS AND CONDITIONS FOR PARENTS

- Parents will ensure that all telephone numbers are kept up to date at all times.
- Parents will ensure that any relevant changes in the circumstances of their child will be advised.
- Parents agree to book and pay for sessions.
- All children are expected to behave appropriately at the Club. Parents will be informed if their child's behaviour is inappropriate.
- In the event of any emergency parents consent to any emergency treatment necessary during the running of the Club.
- Parents agree that photographs of their children may be taken for display at the Club. Photographs for any other purpose (e.g. publicity) will require written permission from parents.
- Parents agree that their children will be given sun protection if it is considered necessary.

I agree to the Terms and Conditions outlined above.

.....Date.....
Parent / Guardian